

**BOARD REORGANIZATION MEETING U.S.D. # 261**  
**BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND**  
**HAYSVILLE, KANSAS**  
**July 20, 2009 -7:00 P.M.**

Subject to Board Approval

The reorganization meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Seven Board members were present.

**MEMBERS PRESENT**

Glenn Crum  
Susan Walston  
Greg Fenster  
Forrest Hummel  
Barb Walters  
Regina Schutt  
Emily Davis

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Dr. Perry McCabe, Assistant Supt. of Finance  
Debbie Coleman, Clerk of the Board  
Dr. Dan Stiffler, Asst. Supt. of Personnel and Quality Assurance  
Liz Hames, Coordinator of Community Relations  
Teresa Tosh, Elementary Curriculum Director  
Becky Cezar, Director of Special Services  
Richard Elliott, Assistant Principal Campus High School  
Jason Soupene, Assistant Director of Information Systems  
Others

**1.0 REORGANIZATION MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7: 00 p.m. with seven members present.

**1.2 Flag Salute**

**OATH OF OFFICE**

Debbie Coleman presented the Oath of Office to newly re-elected Board members Regina Schutt, Forrest Hummel and Emily Davis.

**1.3 President's Announcements**

- Ms. Walston suggested the Board determine a tentative date for a Board workshop. The tentative date for the Board workshop will be Monday, September 14<sup>th</sup> from 5:30 to 9:00 p.m.
- Haysville Forward and the Haysville Chamber will be sponsoring a golf tournament.

**1.4 New and Good**

Susan Walston:

- The parking lot at Grandlane is finished and looks great.

Dr. Burke:

- The new Chamber sign is up at Grandlane and looks nice.
- Progress is being made on Mimosa St.

Glenn Crum:

- Work on the bingo parlor is coming along nicely.

Dr. McCabe:

- Construction on Meridian and 55<sup>th</sup> St. So. is on schedule.

Susan Walston:

- The grounds around the buildings look great.

Glenn Crum:

- Glenn asked for a progress report on the track at HWMS. Dr. McCabe informed Mr. Crum that the track is coming along nicely.

Greg Fenster:

- Greg asked about the status of the score board.  
Mr. Fenster was informed that the score board has not been installed yet.
- Greg stated that he still had concerns about the softball fields.  
Dr. McCabe informed Greg that Randy Dormer would be meeting with Perry on Tuesday about the fields.

Susan Walston:

- Ms. Walston reported that new Board member, Emily Davis attended the New Board member orientation.

1.5 Approve / Amend Agenda

MOTION to approve the agenda as amended by switching **5.1 State Finance and 5.2 Signage**.  
(Crum / Hummel) Motion carried 7-0.

2.0 BOARD REORGANIZATION

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

2.1 Election of Board Officers

Ms. Walston opened the floor for nominations for Board president.

Glenn Crum nominated Susan Walston for president.

Forrest Hummel nominated Glenn Crum for president.

Ms. Walston asked if there were additional nominations.

Hearing none, a motion was made that nominations cease.

(Crum / Walters) Motion carried 7-0.

Susan Walston received 5 votes.

Glenn Crum received 2 votes.

Susan Walston was elected Board president.

Newly elected Board president Susan Walston opened the floor for nominations for vice-president.

Glenn Crum nominated Barb Walters for vice-president.

Barb Walters nominated Glenn Crum for vice-president.

Susan asked if there were additional nominations.

Hearing none, a motion was made that nominations cease.

(Hummel / Schutt) Motion carried 7-0.

Barb Walters received 6 votes.

Glenn Crum received 1 vote.

Barb Walters was elected Board vice-president.

2.2 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2009-2010 will be held on the third Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

Exceptions would be the following designated dates:

- February 22<sup>nd</sup> rather than February 15<sup>th</sup> (President's Day)
- March 22<sup>nd</sup> rather than March 15<sup>th</sup> (Spring Break)

MOTION to approve the Designated Regular Meeting Date, Time, and Place as presented.

(Crum / Schutt) Motion carried 6-1. Greg Fenster voting no.

2.3 Personnel Appointments and Resolutions

2.3.16.12 MOTION to approve 2.3.1 through 2.3.16.11 as presented.

(Crum / Hummel) Motion carried 7-0.

- 2.3.17 Appointment of board member (s) / KASB Governmental Relations Network  
MOTION to appoint Barb Walters as representative to the KASB  
Governmental Relations Network.  
(Crum / Schutt) Motion carried 7-0.
- 2.3.18 Haysville Forward Representative  
MOTION to appoint Susan Walston as the Haysville Forward Representative.  
(Crum / Walters) Motion carried 7-0.
- 2.3.19 CIS Representative  
MOTION to appoint Susan Walston as the CIS Representative.  
(Hummel / Crum) Motion carried 7-0.

### 3.0 DISTRICT PATRON/PERSONNEL TIME

- 3.1 Hearing of Scheduled District Patrons/District Personnel  
None
- 3.2 Remarks/Comments from District Visitors  
Cheryl Sicard addressed the Board regarding the limited out-of-district enrollment.

### 4.0 CONSENT AGENDA

- 4.1 Previous Minutes
  - 4.2 Treasurer's Report / Bills
  - 4.3 Routine Personnel
  - 4.4 Gifts and Grants
- MOTION to approve the consent agenda as presented.  
(Crum / Walters) Motion carried 7-0.

### 5.0 REPORTS – Focus on Learning

#### 5.1 Signage – Elliott / Brown

**Mr. Elliott and Ms. Melinda Brown presented information to the Board regarding advertisement signage in and around athletic fields.**

MOTION to approve allowing the Booster Club to sell signage for the fall and spring athletic events for the 09-10 school. This will be reevaluated at the end of the 09-10 school year.

(Crum / Schutt) Motion carried 6-0. Mr. Hummel was not present for the vote.

Forrest Hummel left the Board room at 7:35 p.m. and returned to the Board room at 7:36 p.m.

#### 5.2 State Finance – McCabe

**Dr. Perry McCabe presented information to the Board regarding State Finance.**

Dr. McCabe proposed a Budget workshop on August 3<sup>rd</sup> at 5:30.

(Crum / Schutt) Motion carried 7-0.

### 6.0 FIRST READINGS

- 6.1 Policy Review
    - GA – Personnel Policy Organization
    - GAA – Goals and Objectives
    - GAAA – Equal Employment Opportunity and Nondiscrimination
    - GAAB – Complaints of Discrimination
    - GAAC – Sexual Harassment
- This was a first reading with no action requested from the Board.

## 7.0 ACTION ITEMS

- 7.1 Policy Review Approval  
FC-Public Information Program  
FD-Capital Outlay Long Range Planning  
FD-R-Capital Outlay Long Range Planning  
FDB-Long Range Needs Determination  
MOTION to approve Board Policies FC-Public Information Program, FD-Capital Outlay Long Range Planning, FD-R-Capital Outlay Long Range Planning, and FDB-Long Range Needs Determination as presented.  
(Crum / Hummel) Motion carried 7-0.
- 7.2 2009-10 Educational Support Personnel Handbook  
Dr. Dan Stiffler was present to answer questions from the Board regarding the 2009-10 Educational Support Personnel Handbook.  
MOTION to approve the 2009-10 Educational Support Personnel Handbook as presented.  
(Crum / Fenster) Motion carried 7-0.
- 7.3 Para Educator Handbook  
Dr. Dan Stiffler was present to answer questions from the Board regarding the Para Educator Handbook.  
MOTION to approve the Para Educator Handbook as presented.  
(Crum / Schutt) Motion carried 7-0.
- 7.4 ESSDACK Agreement  
Dr. Burke presented information to the Board regarding the ESSDACK Agreement.  
MOTION to approve the ESSDACK Agreement as amended by **changing Haysville Learning Center to Haysville Learning Café**.  
(Crum / Schutt) Motion carried 5-2. Greg Fenster and Emily Davis voting no.
- 7.5 Substitute Teacher Handbook  
Dr. Dan Stiffler was present to answer questions from the Board regarding the Substitute Teacher Handbook.  
MOTION to approve the Substitute Teacher Handbook as presented.  
(Walters / Hummel) Motion carried 7-0.
- 7.6 Fire Alarm Monitoring Services  
Dr. Perry McCabe / Galen Davis presented information to the Board regarding Fire Alarm Monitoring Services.  
MOTION to approve the Fire Alarm Monitoring Services with Simplex Grinnell for \$20,251.77 as presented.  
(Crum / Fenster) Motion carried 7-0.
- 7.7 Limited Open Enrollment  
Dr. Burke presented information to the Board regarding Limited Open Enrollment.  
MOTION to approve USD 261 having Limited Open Enrollment for one year starting with the 2009-10 school year.  
(Crum / Walters) Motion carried 5-2. Greg Fenster and Regina Schutt voting No.

## 8.0 SUPERINTENDENT'S REPORT

Dr. Burke shared a Board and Administration publication with the Board.

## 9.0 DISCUSSION/REPORT ITEMS

- 9.1 Future Agenda Items
- Policy Review
  - Budget Hearing
  - Signage Policy
  - Fund Raising
  - Construction Update Regarding City/District Projects
- 9.2 Board Task List  
No Change

9.3 Board Discussion Items

Susan Walston:

- Ms. Walston will bring information for the Board to review regarding policies on recycling.

10.0 EXECUTIVE SESSION – Non-Elected Personnel

MOTION to take a 5-minute break then go into executive session at 9:10 p.m. for 10-minutes, to return at 9:20 p.m. for the discussion of non-elected personnel.

(Walston / Fenster) Motion carried 7-0.

The Board reconvened at 9:20 p.m. with seven members present.

MOTION to approve Dr. Dan Stiffler's retirement request and offer him a one year contract beginning October 2009.

(Crum / Schutt) Motion carried 7-0.

11.0 ADJOURNMENT

Meeting adjourned at 9:21 p.m.

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Debra M. Coleman, Board of Education Clerk

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Susan Walston, Board of Education President