

**BOARD OF EDUCATION MEETING U.S.D. # 261  
BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND  
HAYSVILLE, KANSAS  
July 16, 2012 -7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

**MEMBERS PRESENT**

Glenn Crum  
Susan Walston  
Greg Fenster  
Emily Davis  
Regina Schutt

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Clint Schutte, Assistant Supt. of Finance  
Debbie Coleman, Clerk of the Board  
Dr. Michael Clagg, Asst. Supt. of Personnel  
Teresa Tosh, Assistant Supt. of Learning Services  
David Herbert, Director of Information Services  
Others

**1.0 REORGANIZATION MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7: 00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

- The Board received a thank you from Communities In Schools
- Susan has been asked to be on the KASB Nominating Committee and has accepted
- The New Teacher luncheon will be August 6, 2012
- Former Campus graduate Tim Aziere has been selected for the Wichita Business Journal's 40-Under-40.

**1.4 Superintendent's Announcements (No Documentation)**

- The Administration Building parking lot project has been completed
- Nelson Elementary School's parking lot project has been started

**1.5 New and Good (No Documentation)**

Dr. Burke:

- Two football camps were held at USD 261 with nearly 150 campers in attendance

**1.6 Approve / Amend Agenda (No Documentation)**

MOTION to approve the agenda as presented.  
(Crum / Schutt) Motion carried 5-0.

**2.0 BOARD REORGANIZATION - PDF**

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

**2.1 Election of Board Officers – Postponed until the August 20<sup>th</sup> BOE meeting.**

2.2\* Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2012-2013 will be held on the third Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

Exceptions would be the following designated dates:

- January 28<sup>th</sup> rather than January 21<sup>st</sup> (Non-Contract Day)
- February 25<sup>th</sup> rather than February 18<sup>th</sup> (President's Day)
- March 25<sup>th</sup> rather than March 18<sup>th</sup> (Spring Break)
- May 13<sup>th</sup> rather than May 20<sup>th</sup> (Promotion)

\*This item was overlooked and not voted on. A Special BOE Meeting will be held on Monday, July 30, 2012 at 11:30 a.m. at the USD 261 Administration Building. Board members may either attend the meeting in person or cast their vote by phone call. Action will be taken at this meeting. This meeting is open to the public.

2.3 Personnel Appointments and Resolutions

2.3.16.12 MOTION to approve 2.3.1 through 2.3.16.11 as presented with the exceptions 2.3.3 Treasurer of the Board, 2.3.5 Custodian of District Office Records, 2.3.8 KPERS Designated Agent, 2.3.11 Hearing Officer for Free & Reduced Meal Application Appeals, and 2.3.16.5 Early Payment of Bills which are to be changed to Clint Schutte.

(Crum / Schutt) Motion carried 5-0.

2.3.17 Haysville Forward Representative

MOTION to appoint Forrest Hummel as the Haysville Forward representative.

(Crum / Fenster) Motion carried 5-0.

2.3.18 CIS Representative

MOTION to appoint Susan Walston as the CIS Representative.

(Crum / Schutt) Motion carried 5-0.

3.0 DISTRICT PATRON/PERSONNEL TIME

3.1 Hearing of Scheduled District Patrons/District Personnel - None

3.2 Remarks/Comments from District Visitors - None

4.0 CONSENT AGENDA

4.1 Previous Minutes

4.2 Routine Personnel

4.3 Gifts and Grants

MOTION to approve the consent agenda as presented.

**Additional Personnel information was distributed to the Board for approval.**

(Crum / Davis) Motion carried 5-0.

5.0 TREASURER'S REPORT / BILLS\*

Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.

Greg Fenster reported to the Board that he had reviewed the report and discussed the bills.

MOTION to approve the Treasurer's report and bills as presented.

(Crum / Schutt) Motion failed 3-2. Greg Fenster and Emily Davis voting no.

6.0 REPORTS – Focus on Learning

No Reports

## 7.0 FIRST READINGS

### 7.1 Policy Review

Dr. Burke presented information to the Board regarding Board Policies GAOA – Drug Free Workplace, GAOB – Drug Free Workplace, IIBG – Computer and Device Use and IIBGA – Children’s Internet Protection Act.

This was a first reading with no action requested from the Board.

## 8.0 ACTION ITEMS

### 8.1 Pre K & Kindergarten Grade Card

Teresa Tosh was present to answer questions from the Board regarding Pre K & Kindergarten Grade Card.

MOTION to approve the Pre K & Kindergarten Grade Card as presented.

(Crum / Schutt) Motion carried 5-0.

### 8.2 Elementary Handbook Kindergarten Time Change.

Teresa Tosh was present to answer questions from the Board regarding the Kindergarten Time Change.

MOTION to approve the Elementary Handbook Kindergarten Time Change as presented.

(Crum / Davis) Motion carried 5-0.

### 8.3 Board Vacancy

MOTION to adopt the Board Vacancy Resolution regarding the Board vacancy resulting from the resignation of Barb Walters.

(Davis / Schutt) Motion carried 5-0.

MOTION to hold a Special Board of Education meeting on Monday, August 6, 2012 at 6:30 p.m. for the purpose of discussing the Board vacancy process. Action may be taken.

(Walston / Fenster) Motion carried 5-0.

MOTION to hold a Special Board of Education meeting on Monday, August 6, 2012 at 7:00 p.m. for a Budget meeting. Action may be taken.

(Walston / Fenster) Motion carried 5-0.

MOTION to hold a Special Board of Education meeting on Monday, August 13, 2012 at 6:30 p.m. for the purpose of interviewing candidates and selecting a replacement for the Board vacancy. Action may be taken.

(Walston / Davis) Motion carried 5-0

## 9.0 DISCUSSION/REPORT ITEMS

### 9.1 Board of Education Vacancy

### 9.2 Schools for Fair Funding Report

The court case is over, but no resulting information at this time.

### 9.3 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Food Service – When this discussion takes place the Board would like to have a Special Meeting
- Safe Room at Ruth Clark
- Board consensus to hold Board election of officers at August BOE meeting
- Transportation (bus) Report
- Budget Hearing and Budget Approval

9.4 Board Calendar  
No changes.

The Board took a 5-minute break from 8:00 p.m. to 8:05 p.m.  
Five Board members returned at 8:05 p.m.

10.0 EXECUTIVE SESSION – No Executive Session

**\*8:12 p.m. Forrest Hummel joined the BOE meeting by phone.**

**MOTION to revisit payment of the bills.**

**(Crum / Schutt) Motion carried 4-2. Emily Davis and Greg Fenster voted no.**

**MOTION to approve payment of the bills.**

**(Crum / Schutt) Motion carried 4-2. Emily Davis and Greg Fenster voted no.**

**8:15 p.m. the phone conversation with Forrest Hummel ended.**

11.0 ADJOURNMENT

Meeting adjourned at 8:24 p.m.

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Debra M. Coleman, Board of Education Clerk

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Susan Walston, Board of Education President